

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting May 18, 2010

Those present were LSSD Board members Dennis Carter, James Newton and Bill Sawders. Also present: BarbeAnn Nelson-Dodson – City of La Pine utilities committee, Luana Damerval-City of La Pine representative, Dick Nored – District engineer, Scott Perkins – Operations Manager and Ashley Williams-Administrative Assistant.

A quorum was established and Dennis Carter called the meeting to order at 2:00 p.m.

Minutes of previous meetings: *James made a motion to accept the minutes of the April 20, 2010 regular meeting. **Seconded by Bill. Motion carried unanimously.***

Financial Reports: Financial reports were reviewed.

Old Business:

New Elementary School – Letter from Paul Eggleston: There was no update as there was no one there from the School District.

IGA with City of La Pine Update: Luana stated that she had received an email from the City's attorney, but had not had time to review it.

Application for Funding Update: Dick reported that we are still waiting on the Comprehensive Plan from the City of La Pine to complete the Rural Development Loan. BarbeAnn stated that Adelle from the Utilities Committee had told her that the Comprehensive Plan had been adopted by the county and was now at the state level. Luana had no new information about the Comprehensive Plan.

Biogreen Proposal: Dick stated that he had gotten an email proposal from Biogreen and had passed that information on to Donna Zigler via email that morning. Donna Zigler was not in attendance, so the board requested that we have the proposal mailed to them as soon as possible.

Utilities Committee: The board agreed to have BarbeAnn resign from the Utilities Committee at their next meeting on May 20, 2010.

New Business:

New BBQ Stands: Dennis stated that he would like to have Donna Zigler contact the owners of the property where the two new BBQ stands are on and inform them that they are going to have to pay the SDC's for the new buildings.

Utility Worker Pay Raise: Dennis stated that he would like to give all the employee's a 50 cent raise. He also stated that he would like to give a 50 cent raise for all certifications that the employees complete. *Bill made a motion to give all employees a 50 cent raise effective July 1, 2010 and to give a 50 cent raise for all certifications that are completed with a pass. **Seconded by James. Motion carried unanimously.***

Transferring of unused SDC's from property to property: BarbeAnn stated that she would like the board's opinion on whether to change the regulation that a property owner cannot transfer SDC's from property to property. Dick stated that his opinion was that it was not a good idea because of the lack of records that could be kept in this situation. The board agreed that it would not be a good idea to change that resolution.

Higher Raise for Ashley Williams: BarbeAnn stated that she would like to see Ashley Williams get a higher raise due to the higher work load that she had obtained since working for the district. Bill stated that he would like to have an opinion from both supervisors as to whether or not the higher raise should be submitted. The matter was tabled to be discussed with her direct supervisors before July 1, 2010.

Keeping the office open on Fridays: Dennis stated that he would like to keep the office open on Fridays until 4 p.m. The board agreed unanimously.

Correspondence List: There was no correspondence

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: *Bill made a motion to pay all bills as presented. **Seconded by Dennis. Motion carried unanimously.***

There being no further business, Chair Dennis Carter adjourned the meeting at 2:50 pm.

Respectfully submitted by:

Ashley Williams
Administrative Assistant