

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting December 8, 2009

Those present were LSSD Board members Dennis Carter, Ron Smith and Bill Sawders. Also present: Dick Nored, Kitty Shields and Donna Zigler —Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:05 p.m.

Minutes of previous meetings: Ron made a motion to accept the minutes of the October 13, 2009 and November 10, 2009 board meetings. Seconded by Bill. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

Keep Temporary Employee Until Donna Zigler Returns from Surgery: Dennis would like to keep the temporary office help until Donna is released back to work full time. The Board agreed to keep the temporary office help until the January meeting at which time this will be discussed again.

Morson Street Project CAP #4: Dennis would like a legal agreement for liability issues with Midstate Electric for the vacated sewer line the District donated to them. Dick reported that the final payment is \$21,535.88. Donna will prepare payment and send to Jack Robinson and Sons.

Cagle Acres —Update: Dick reported that there may be possible block grants available through Deschutes County or the City of La Pine. Dick will check with USDA as far as averages needed for funding.

Christmas Party — Time and Location: The Christmas party will be held tonight, Tuesday, December 8 at 6:00 pm at the Harvest Depot.

New Business:

City of La Pine Committee for Water and Sewer: Kitty Shields attended today's meeting to remind the Board that we would need a motion to send someone as a representative of the District to be on the committee formed by the city to discuss taking over water and sewer. Kitty stated that the committee feels taking over water and sewer would provide more income for the city. Ron made a motion to have Dennis become a committee member to represent the District. Seconded by Bill. **Motion carried unanimously.**

Keeping Money Market Account with Home Federal: After brief discussion the Bill made a motion to close the account with Home Federal and deposit the amount into the general account at South Valley Bank & Trust.

Correspondence List: There was no correspondence

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Ron made a motion to pay all bills as presented. Seconded by Bill. **Motion carried unanimously.**

There being no further business, Chairman Dennis Carter adjourned the meeting at 2:28 pm.

Respectfully submitted by:

Donna Zigler
Office Administrator