

# LA PINE SPECIAL SEWER DISTRICT



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## **MINUTES Board of Directors Meeting June 9, 2009**

Those present were LSSD Board members Dennis Carter and Ron Smith. Also present: Rob Broberg, Tim Riley, Brandon Barr, Luana Damerval, Dick Nored, Scott Perkins – Operations Manager and Donna Zigler – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:30 p.m.

**Minutes of previous meetings:** Ron made a motion to approve the minutes of April 14, 2009 Board of Directors meeting as presented. Seconded by Dennis. **Motion carried unanimously.**

**Financial Reports:** Financial reports were reviewed.

### **Old Business:**

Bio Green: Rob Broberg attended today's meeting to let the Board know that his company will be working with a chemist and DEQ to determine if they can use effluent to cool their boilers.

Round Up Trailer Park: Jennifer Wells, attorney for the Round Up Trailer Park attending today's meeting to discuss the system development charges assessed for more trailers added to the park. After a brief discussion on this issue, it was decided that Jennifer, Ira and Barb (on behalf of the District) will do a walk through together to determine the correct amount of units.

BLM Land Application – Update: David Blair from Senator Ron Wyden's office, has prepared a land conveyance bill. We should know more about its progress by the next meeting.

Annual Letter: The Board agreed to send the letters together with the water district.

Morson Street Project: Dick reported that we will be upgrading the tanks on Morson Street from 2" to 4". Ron made a motion to send the project out to bid. Seconded by Dennis. **Motion carried unanimously.** Donna will check into the CDs the District has with South Valley Bank to determine what penalties may be incurred as we will be using this money to pay for the project.

### **New Business:**

Certification of Election Results: Dennis made a motion to accept the election results provided by the Deschutes County Clerk's office. Seconded by Ron. **Motion carried unanimously.**

Resolution #09-2 – Amending FY08-09 Budget: Donna explained that she moved \$6,000.00 to legal fees and \$1,000.00 to auditor fees from the general operating contingency in the FY08-09 Budget. Ron made a motion to adopt the resolution. Seconded by Dennis. **Motion carried unanimously.**

Resolution #09-3 0 Adopting FY09-10 Budget: Ron made a motion to adopt the resolution for the FY09-10 budget. Seconded by Dennis. **Motion carried unanimously.**

List of Customers to be Turned Over to Deschutes County for Tax Liens: The Board reviewed the draft list. The finalized list will be ready for approval at the July meeting.

Employee Raises (COLA + ?): After brief discussion, Ron made a motion to give John and Ashley both 3% cost of living increases. The temporary full-time employee will have a 60 day evaluation and will be reviewed again in 6 months. Seconded by Dennis. **Motion carried unanimously.** Scott will be working on putting the temporary full-time employee into the on-call rotation within the next few weeks.

La Pine Septic Service: The Board directed Donna to send them a letter explaining that they are on a "due upon receipt" basis.

**Correspondence List**: The correspondence list was reviewed.

**Delinquent Accounts**: Delinquent accounts were reviewed.

**Payment of Bills**: Ron made a motion to pay all bills as presented. Seconded by Dennis. **Motion carried unanimously.**

There being no further business, Chairman Dennis Carter adjourned the meeting at 3:13 pm.

Respectfully submitted by:

Donna Zigler  
Office Administrator