

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting April 14, 2009

Those present were LSSD Board members Dennis Carter, Beverly Lawlor and Ron Smith. Also present: Jayne Benner – Chamber of Commerce, Kitty Shields – La Pine City Council rep, Dick Nored, Scott Perkins – Operations Manager and Donna Zigler – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:07 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of March 10, 2009 Board of Directors meeting as presented. Seconded by Ron. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

BLM Land Application Update: Scott reported that BLM contacted him and told him that we are now number three on their list of priorities. Donna was directed to contact the city of La Pine and Tom Anderson – Director of Deschutes County Community Development asking them to send letters to BLM stating the need for the land acquisition for the District. Dick stated that the grant application for DEQ has been submitted and that everything is looking good so far. He also stated that we may be able to get a temporary permit from BLM once they have decided to allow us the land.

IGA with City of La Pine: The Board reviewed and agreed on the first extension of the IGA with the city. Dennis signed on behalf of the District.

Hiring of Utility Worker: Scott would like to have someone hired by May 1, 2009. Dennis would like to be present for the interviews.

New Business:

Round Up Trailer Park – Ira Fefferman: Mr. Fefferman did not attend today's meeting, but the manager of the park provided a map of the units. The Board reviewed the map and directed Donna to re-send the invoice and a letter.

Resolution 09-1 – Adopting Equivalent Dwelling Unit Schedule: Dennis read the Resolution and asked for public comment. There being no public comment, Beverly made a motion to adopt Resolution 09-1. Seconded by Ron. **Motion carried unanimously.**

Budget Officer for FY09-10 Budget/Budget Committee: Donna reported that anyone can be voted Budget Officer. She also reported that all the committee positions have been filled.

Donation to the La Pine Frontier Days Association: Ron made a motion to donate \$150.00 to the LPFDA. These funds shall be taken from outside septage revenue. Seconded by Beverly. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Ron made a motion to pay all bills as presented. Seconded by Beverly. **Motion carried unanimously.**

There being no further business, Chairman Dennis Carter adjourned the meeting at 2:37 pm.

Respectfully submitted by:

Donna Zigler
Office Administrator