

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting March 10, 2009

Those present were LSSD Board members Dennis Carter, Beverly Lawlor and Ron Smith. Also present: Jayne Benner, Kitty Shields – La Pine City Council rep, Dick Nored, Scott Perkins – Operations Manager and Donna Zigler – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:30 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of February 10, 2009 Board of Directors meeting as presented. Seconded by Ron. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

Letter from Carrie Connelly to Laurie Craghead Re: New Elementary School Connection: The Board reviewed the letter from District counsel to Laurie Craghead. The Board was under the impression that all was handled after the last meeting. The Board directed Donna to check into billing the school for legal fees associated with the plans review process.

BLM Land Application – Update: No update as of today's meeting.

Hiring of Additional Utility Worker: The Board agreed to hire a seasonal/temporary utility worker 1. Donna was directed run ads in The Bulletin, The Frontier Advertiser and Wise Buys. Applications will be accepted until close of business March 31, 2009.

New Business:

Budget FY09-10: Donna brought up the need for budget committee members. We have run an ad and had no response. Kitty Shields said she will be on both budget committees. Donna will continue to look for committee members.

Revision to EDU Chart to Accommodate New Senior Affordable Housing: The Board reviewed the revision that would allow senior affordable housing at an EDU rate of .5 per apartment.

Annual Performance Appraisals: A representative from Special District's Association of Oregon was here and conducted a safety inspection. He strongly recommends that the District begin doing annual performance appraisals on their employees. BarbeAnn Nelson-Dodson, water board president, will look over the samples SDAO has given us on behalf of the District.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Ron made a motion to pay all bills as presented. Seconded by Beverly. **Motion carried unanimously.**

There being no further business, Chairman Dennis Carter adjourned the meeting at 3:20 pm.

Respectfully submitted by:

Donna Zigler
Office Administrator