

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting February 10, 2009

Those present were LSSD Board members Dennis Carter and Ron Smith. Also present: Nan Hall – Bend-La Pine Schools, Sharon Smith – legal counsel for Bend-La Pine Schools, Steve Hannas – engineer with WH Pacific, John Rexford – Bend-La Pine Schools, Kitty Shields – La Pine City Council rep, Dick Nored, Scott Perkins – Operations Manager and Donna Zigler – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:14 p.m.

Minutes of previous meetings: Ron made a motion to approve the minutes of January 13, 2009 Board of Directors meeting as presented. Seconded by Dennis. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

BLM Land Application – Update: Scott reported that BLM had a meeting on February 6 to get projects in order and that ours should be at the top of the list.

Tort Claim – Update: The Board reviewed the letter sent by Special Districts Association of Oregon legal counsel Jens Jensen. No other update at this time.

Payroll through Advantax: Dick suggested asking Harrigan Price Fronk to audit the 2006 payroll to determine what error occurred. The Board directed Donna to contact Harrigan Price Fronk to see if they will do this for us.

New Business:

Nan Hall – Bend-La Pine Schools – New Elementary and High School Expansion: Steve Hannas stated the school district will replace the pumps at the pump station at Burgess and Skidgel with a 5 hp pump. This will require some minor alterations. The old pumps can be refurbished and used elsewhere.

Nan Hall stated there will be weekly meetings and Scott was asked to attend. Kirby Nagelhout is the general contractor on this project and Vic Russell Construction is the subcontractor.

Review IGA with the City of La Pine: Kitty Shields, counselor for the City of La Pine attended today's meeting to let us know that she would be acting as the liaison between the city and the District. Doug Ward is the alternate. After reviewing the IGA, Ron made a motion to accept the revised IGA. Seconded by Dennis. **Motion carried unanimously.**

Donna to Attend Local Budget Law Workshop – March 12, 2009: Donna will be attending this workshop.

Hiring of Additional Utility Worker: After brief discussion, the Board asked Scott and Donna to prepare the ad for review at the next meeting.

La Pine Septic Service: Scott reported that due to nonpayment, we have cut off La Pine Septic Service until their account is brought current.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Ron made a motion to pay all bills as presented. Seconded by Dennis. **Motion carried unanimously.**

There being no further business, Chairman Dennis Carter adjourned the meeting at 3:00 pm.

Respectfully submitted by:

Donna Zigler
Office Administrator