

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting January 13, 2009

Those present were LSSD Board members Dennis Carter, Ron Smith and Beverly Lawlor. Also present: Dick Nored, Scott Perkins – Operations Manager and Donna Zigler – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:20 p.m.

Minutes of previous meetings: Ron made a motion to approve the minutes of December 9, 2008 Board of Directors meeting as presented. Seconded by Beverly. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

Moving Coffee Shack from Ray's to Bancorp – Update: The Coffee Shack will not be moving to Bancorp due to previous lease obligations with Ray's.

Annexation of Cagle Subdivision - Update: Donna brought the Board up to speed on where we are at with this. It is apparently easier for water to annex than sewer, so Donna will discuss this with the District's legal counsel.

BLM – Amended Application Update: The amendment has been signed by Dennis and Dick will forward to BLM.

New Business:

Letter from Advantax RE: Error on 2006 Payroll: Donna will research to see if she can find exactly where the error may have occurred on the District's side. Tabled until next meeting.

Employee Request to Cash in Unused Vacation Time: Tabled until next meeting. Dennis would like to put a restriction on how much vacation leave employees can roll over to the next calendar year.

Set Up Special Meeting with School District: The school district would like to have a closed meeting to discuss the on-site and off-site water system improvements for the new elementary school. Brian Earls with the water district will talk with the school district in an attempt to set up a meeting.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Beverly made a motion to pay all bills as presented. Seconded by Ron. **Motion carried unanimously.**

Ron made a motion to adjourn the meeting. Seconded by Beverly. Meeting adjourned at 2:58 p.m.

Respectfully submitted by:

Donna Zigler
Office Administrator