

LA PINE SPECIAL SEWER DISTRICT



PO Box 2460
La Pine, OR 97739

Phone: (541) 536-6236
Fax: (541) 536-1248

www.lapinesewer.org

MINUTES Board of Directors Meeting May 13, 2008

Those present were LSSD Board members Dennis Carter, Beverly Lawlor and Ron Smith. Also present: Kitty Shields, Teresa Rozic, Dick Nored, Scott Perkins – Operations Manager and Donna Blatnik – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:53 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of April 8, 2008 Board of Directors meeting and as presented. Seconded by Ron. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

Employee Raises for Next Budget Cycle (COLA and/or Merit): Ron made a motion to give employees a 3% COLA increase effective July 1, 2008. Seconded by Dennis. **Motion carried unanimously.**

Adding AirLife and Short- and Long-Term Disability to SDAO Insurance: Beverly asked if there were any pre-existing condition clauses in the short and long-term disability. Donna didn't have that information, but she will ask Rex Lesueur and get back to the Board at the next meeting.

Senior Affordable Housing Project: The Board reviewed the letter from Dick regarding this project. Dick feels that washing machines should be treated the same whether they are in the apartments or in a laundry room. The Board discussed the possibility of adding a line item to our EDU chart that allows for senior housing at a rate of .5 per unit. Doing so would enable the senior housing to save a substantial amount of money on start up costs and future water bills. Teresa Rozic stated that doing this would be a significant help to the project. She will be starting the partitioning process soon and appreciates the District's help.

New Business:

New Elementary School: Scott and Donna met with representatives of the new elementary school. After brief discussion, the Board decided to allow the School District to install the line size that they

will need and the District will pay the difference to increase the line size to what the District determines we need. Fred Kroon with W & H Pacific will need to provide Dick with plans for his review.

Waiver of Late Fees for 32897.04: After reviewing the information on this account, the Board decided not to waive the late fees but to allow for payment arrangements. Donna will send the customer a letter outlining the Board's decision.

La Pine Tannery – Bruce Webb: Bruce Webb and Guy Pierce attended the meeting to get clarification on what the District will require for their tannery business. Dick asked for information on the discharge strengths. They will get the necessary information and forward it to Dick.

Pahlisch Homes – Stop Sewer Charges at Certain Addresses: The Board reviewed the letter from Pahlisch Homes asking the District to discontinue sewer service at certain addresses. Donna was directed to send them a letter explaining that service could be stopped, but that additional SDCs would need to be paid in order to start service again. They also decided not to credit Pahlisch Homes for services paid to date.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Ron made a motion to pay all bills as presented. Seconded by Dennis. **Motion carried unanimously.**

Ron made a motion to adjourn the meeting. Seconded by Dennis. Meeting adjourned at 3:55 p.m.

Respectfully submitted by:

Donna Blatnik
Office Administrator