

LA PINE SPECIAL SEWER DISTRICT



PO Box 2460
La Pine, OR 97739

Phone: (541) 536-6236
Fax: (541) 536-1248

www.lapinese sewer.org

MINUTES Board of Directors Meeting April 8, 2008

Those present were LSSD Board members Dennis Carter, Beverly Lawlor and Ron Smith. Also present: Ann Gawith, Ed Criss, Judy Forsythe, Tony deBone, Christine Nelson, Rob Roy, Kitty Shields, Susan Ross, Teresa Rozic, Dick Nored, Scott Perkins – Operations Manager and Donna Blatnik – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:13 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of March 11, 2008 Board of Directors meeting and as presented. Seconded by Ron. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Old Business:

Customer Request for Late Fee Waiver (362975.02) – Michael Swift: The Swifts left before the meeting started, but as discussed in the water district meeting, BarbeAnn Nelson-Dodson will work with the Swifts on figuring out the problems with their billing.

Rob Roy – Senior Affordable Housing Project: Rob Roy announced that his company has been awarded the contract for the senior affordable housing project in Crescent Creek. He explained that because of the system development charges (SDCs) that would be assessed by the District, it has put the project in a financial bind. He asked that the District consider a waiver or reduction in SDCs. Rob will work with Dick on these problems. He apologized to the Board about the article that was published in the Monday, April 7 edition of The Bulletin. He didn't want us to be caught off guard. He brought up the possibility of installing a natural wastewater system. The Board and Dick brought up concerns such as a back up plan in case the proposed system fails. Dick also brought up natural systems that have been tried and failed. The Board also made sure Rob understood that system development charges would need to be paid whether or not the housing project connected to sewer. Donna will check with our attorney and USDA RD to see if it would be OK to add an item to our current EDU chart allowing for senior housing at a reduced charge. Donna brought up the agreement sewer has with Deschutes County and that we would need the County's approval before we could grant any special permission for anything.

Adding AirLife and Short- and Long-Term Disability to SDAO Insurance: Tabled until next meeting. Board would like to discuss this away from employees.

FY08-09 Budget Committee: Donna has the budget prepared and will send out to the budget committee for next month's meeting.

New Business:

Ann Gawith – Update on BLM Land Acquisitions: Ann Gawith and Tony deBone gave an update on BLM acquisitions. Things are going smooth, and BLM is aware that the sewer project is number one priority.

Employee Raises for Next Budget Cycle (COLA and/or Merit): Tabled until next meeting. Board would like to discuss this away from employees.

Purchase of Fire-Resistant Safe for Keeping Computer Backups: Ron made a motion to purchase a fire-resistant safe for a price not to exceed \$500.00. Seconded by Beverly. **Motion carried unanimously.**

Request to Transfer Credit Balance from LSSD Account No. 32782.02 to LWD Balance: Ron made a motion to approve the balance transfer. Seconded by Beverly. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Beverly made a motion to pay all bills as presented. Seconded by Ron. **Motion carried unanimously.**

Ron made a motion to adjourn the meeting. Seconded by Beverly. Meeting adjourned at 3:34 p.m.

Respectfully submitted by:

Donna Blatnik
Office Administrator