

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting November 13, 2007

Those present were LSSD Board members Dennis Carter and Beverly Lawlor. Also present: Conrad Ruel, Judy Forsythe and Monty Harmon, Scott Perkins – Operations Manager and Donna Blatnik – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:45 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of September 11, 2007 Board of Directors meeting and as presented. Seconded by Dennis. **Motion carried unanimously.**

Guests: Monty Harmon attended to inquire as to the type of system we have. He stated he's never seen or heard of this type of system. Dennis and Scott briefly explained how the system works. Conrad Ruel asked if the District would consider expanding our boundaries to work with Deschutes County on the nitrate issue. Dennis explained that this has been discussed in the past and the Directors will be looking at this issue next year.

Financial Reports: Financial reports were reviewed.

Old Business:

Silvan Power – Lou Gillette: Lou left after the water meeting therefore there was no discussion on this item.

FY06-07 Audit: Donna provided copies of the audit to the Board. Candi Fronk attended last month's water meeting and gave Donna copies as there was no sewer meeting last month due to lack of quorum.

Sign for Building: The Board reviewed the proposal for a sign for the building provided by George Chambers of Associated Grafix. The total cost for the sign of \$400.00 would be shared with the La Pine Water District upon their approval. Beverly made a motion to accept the proposal. Seconded by Dennis. **Motion carried unanimously.**

IGA with City of La Pine – Review Updated Agreement: After brief discussion, the Board decided they would like all Board members and city councilors to sign the IGA. Beverly made a motion to accept the IGA provided for review. Seconded by Dennis. **Motion carried unanimously.** Donna will contact District counsel with the revisions requested.

New Business:

Teresa Rozic – Affordable Housing Project: Teresa Rozic attended today's meeting to make the District aware of an affordable housing project currently in the works north of Bi-Mart. She explained that Deschutes County has agreed to donate up to 4.5 noncontiguous acres of land to the project.

Article in September 2007 Edition of Newberry Eagle: The Board reviewed the letter with Judy Forsythe and went over things stated in the article that were untrue about the District. Judy will see about printing a retraction.

Tour of Treatment Plant with Deschutes County Citizens Action Group/Review of Waiver Prepared by Carrie Connelly, District Counsel: We will try to organize a tour of the plant in December.

Estimate from HGE for Increasing Line Size on Morson Street: The Board reviewed the letter submitted by District engineer Dick Nored. We will discuss performing this work next year.

End of Year Operators' Conference – John Bales and Bernard Gonzales CEUs: The Board reviewed and accepted the class as this is required for CEUs for their licenses.

Website – George Chambers No Longer Able to Maintain/Proposal from Little d Technology: After reviewing the proposal, Beverly made a motion to accept the proposal from Little d Technology. Seconded by Dennis. **Motion carried unanimously.** Donna will contact Little d Technology and let them know.

Special Districts Insurance Renewal for 2007-2008: Donna and Dennis explained that the District's general liability insurance was set to have a large increase. Both Donna and Dennis met with Rex Lesueur to explore options on reducing this cost. Donna provided Rex with copies of actual costs. Rex submitted these to SDAO and they accept them, therefore the rates will be lower than expected.

Employees Adding Domestic Partners to SDAO Health Insurance Plan: Donna was directed to get more information from Rex Lesueur of Bancorp Insurance regarding this issue.

Employee Christmas Gifts: The Board decided to give employees \$200.00 gift cards from Fred Meyer. The gift cards will be paid for with revenue from outside septage. It was also suggested purchasing turkeys for employees for Thanksgiving. There is a special going on in Bend that includes a turkey, ham, potatoes, etc. for approximately \$20.00. The Board agreed. Payment for the Thanksgiving gifts would also be made using revenue from outside septage.

Maturity of CD at South Valley Bank: Donna explained that this CD has matured and renewed.

Noxious Weeds at Treatment Plant: Deschutes County will be contacted about spraying at the treatment plant.

Pre-payment for Pump Truck Repair: A payment of \$2,000 was required to order parts. Since payment was made, the truck has been returned to service.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Beverly made a motion to pay all bills as presented. Seconded by Dennis.
Motion carried unanimously.

Meeting adjourned at 3:35 p.m.

Respectfully submitted by:

Donna Blatnik
Office Administrator