

# LA PINE SPECIAL SEWER DISTRICT



PO Box 2460  
La Pine, OR 97739

Phone: (541) 536-6236  
Fax: (541) 536-1248

[www.lapinesewer.org](http://www.lapinesewer.org)

## MINUTES Board of Directors Meeting August 14, 2007

Those present were LSSD Board members Dennis Carter and Beverly Lawlor. Also present: Dick Nored, Kitty Shields, Scott Perkins – Operations Manager and Donna Blatnik – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 3:14 p.m.

**Minutes of previous meetings:** Beverly made a motion to approve the minutes of the July 10, 2007 Board of Directors meeting and as presented. Seconded by Dennis. **Motion carried unanimously.**

**Financial Reports:** Financial reports and charts were reviewed.

### Old Business:

MOU with City of La Pine – Review Attorney’s Changes: The Board reviewed the revised MOU sent by Speer Hoyt. Beverly made a motion to accept the changes and have District counsel prepare finals to be sent to the city of La Pine for their review. Seconded by Dennis. **Motion carried unanimously.**

Treatment Test for Bernard Gonzales: The Board discussed this issue and decided that Bernard will be reimbursed for the test once he passes it. He will only be reimbursed for the test he takes and passes, not any preceding tests.

FY06-07 Audit: Harrigan Price Fronk has completed their work for the audits here in the office. They are planning on attending the September 11 or October 9 meeting to present their findings to the Board.

Set Price for 2007 Hay Crop: Beverly made a motion to set the price for this year’s hay crop at \$150.00 per ton. Seconded by Dennis. **Motion carried unanimously.**

Combine Monthly Billing with Water District: Donna updated the Board on the progress of combining the bills. Necessary software upgrades have been done. She has e-mailed questions to District counsel and is waiting for responses.

**New Business:**

Gordon Wanek: Gordon attended today's meeting to discuss his concerns with increased EDUs at Gordy's Truck Stop. Scott performed a site survey at the truck stop and noted an additional restroom in the store and additional seating in the restaurant, as per Gordon's restaurant manager. Gordon said the seating has actually decreased since the last site survey. Gordon asked if the site survey could be done again with him present. Scott will hopefully be able to go back in September to meet with Gordon and perform another site survey. Gordon requested the mailing address for all his bills be changed to PO Box 2935, La Pine, Oregon 97739.

Terry Makinson, who works for Gordon, attended today's meeting to ask if another site survey could be done at the Whispering Pines RV Park to make sure everything is counted correctly. Scott will do this in September also

Sign for Office (share expense with LWD): The Board asked Donna to get bids on signs for the office.

Revision to La Pine Park & Rec's Billing for Finley Butte Park: The Board reviewed the letter from La Pine Park requesting the District remove the EDU for the caretaker's residence at the Finley Butte park. Donna has made the revision to their account, but BarbeAnn would like to attend their next meeting on behalf of the sewer district to discuss this with them in person to make sure they understand that if they add it later, they may be required to pay SDCs.

Review EDU Chart: Donna and BarbeAnn will review the EDU chart and make any necessary changes to ensure both water and sewer Districts use the same criteria.

BLM Land Acquisition: Scott and Dick have talked with BLM and they are having problems with manpower and don't have enough people to work on the application in a timely manner.

Silvan Power/Bio Mass: The Board reviewed the letter prepared by Dick Nored regarding necessary criteria to be met by Silvan Power in order for the District provide sewer service to their plant. Dick will continue to work with Silvan Power.

**Correspondence List**: The correspondence list was reviewed.

**Delinquent Accounts**: Delinquent accounts were reviewed.

**Payment of Bills**: Beverly made a motion to pay all bills as presented. Seconded by Dennis.  
**Motion carried unanimously.**

Meeting adjourned at 3:55 p.m.

Respectfully submitted by:

Donna Blatnik  
Office Administrator