

LA PINE SPECIAL SEWER DISTRICT



PO Box 2460
La Pine, OR 97739

Phone: (541) 536-6236
Fax: (541) 536-1248

www.lapinesewer.org

MINUTES Board of Directors Meeting June 12, 2007

Those present were LSSD Board members Dennis Carter and Beverly Lawlor. Also present: Lou Gillette, Bernie Roberts, Dick Nored, Scott Perkins – Operations Manager and Donna Blatnik – Office Administrator.

A quorum was established and Dennis Carter called the meeting to order at 2:36 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of the May 8, 2007 Board of Directors meeting and as presented. Seconded by Dennis. **Motion carried unanimously.**

Financial Reports: Financial reports and charts were reviewed.

Old Business:

16406 Cassidy Court – Line Plug: The Board discussed possible solutions to the problem. There are 3 customers on 1 tank. All customer lines filter into 1 inlet. Possibly change connect so each customer has their own inlet. Scott will check into having some put a camera in the lines to make sure everything is OK.

2007 Annual Letter: Board reviewed the letter and agreed to mail it with the water's consumer confidence report.

Credit/Debit Card Payments: Tabled until we are clear about agreement with the city of La Pine.

City of La Pine Update: No update.

New Business:

Lou Gillette – Bio Mass Plant, Silvan Power: Lou Gillette attended the meeting to discuss the sewer needs of the plant. Lou stated the plant will put approximately 360,000 gallons per day into the sewer system. Scott said our permit with DEQ only allows us 250,000 gallons per day and they probably won't approve an increase without the BLM land we are trying to acquire to expand the system. The Board asked Dick to work with Lou and Silvan Power on this situation.

Certification of Elections Results from May 15, 2007 Election: Beverly made a motion to accept and certify the election results. Seconded by Dennis. **Motion carried unanimously.** Dennis signed the certification.

VFW/La Pine Community Kitchen – Possible Changes in Charges: Board requested site survey be done to see how many trailers, if any, are on the premises. Board also asked that site surveys be done on during the month of July for large commercial customers.

CD Renewal at Community First Bank: Donna reported the CD has been renewed.

Resolution 07-2 – Resolution Establishing Rates: Beverly made a motion to adopt the resolution. Seconded by Dennis. **Motion carried unanimously.**

Resolution 07-3 – Resolution Adopting FY07-08 Budget: Beverly made a motion to adopt the resolution. Seconded by Dennis. **Motion carried unanimously.**

Resolution 07-4 – Resolution Amending FY06-07 Budget: Beverly made a motion to adopt the resolution. Seconded by Dennis. **Motion carried unanimously.**

Annual Employee Raises: Donna will talk to Carol Zettel at Advantax to see if there is anything the District should consider regarding raises. Tabled until next meeting pending this information.

The meeting was closed at 3:23 pm and the Board went into executive session as per ORS 192.660(2)(f).

Meeting resumed at 3:26 pm.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Beverly made a motion to pay all bills as presented. Seconded by Dennis. **Motion carried unanimously.**

Meeting adjourned at 3:40 p.m.

Respectfully submitted by:

Donna Blatnik
Office Administrator