

# LA PINE SPECIAL SEWER DISTRICT



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## **MINUTES Board of Directors Meeting April 10, 2007**

Those present were LSSD Board members Dennis Carter, Denise Ronek and Beverly Lawlor. Also present: Kitty Shields, Dick Nored, Scott Perkins – Operations Manager and Donna Blatnik – Office Administrator.

A quorum was established and Chairman Dennis Carter called the meeting to order at 2:00 p.m.

**Minutes of previous meetings:** Beverly made a motion to approve the minutes of the March 13, 2007 Board of Directors meeting and as presented. Seconded by Dennis. **Motion carried unanimously.**

**Financial Reports:** Financial reports and charts were reviewed.

### **Old Business:**

Lee Land – Letter re: Pumps at La Pine Community Clinic: The Board reviewed a letter sent by Lee Land regarding the decision by the District to not be responsible for the pumps at the property located at 51600 Huntington Road. Scott explained to the Board that the pumps were left running while the tank was empty, therefore burning them up. The electrician on the job was Gowdy Bros. Donna was directed by the Board to send Mr. Land a letter explaining the pumps are not our responsibility.

PO Box Update: Donna reported the post office has a larger post office box we can rent. Dennis made a motion to purchase the new box and share the expense with the water district. Seconded by Beverly. **Motion carried unanimously.**

City of La Pine Update: The Board discussed having District counsel prepare a 5-year agreement as the city's attorney has been busy and hasn't been able to get one prepared. Kitty stated she will see that something is put on the city's agenda and minutes regarding the city's intention to allow the District to operate as a special district for 1 year until an official agreement is signed.

### **New Business:**

Cascade Realty, Acct. No. 32916.03 – Problem with Billing/Payments Resolved: Donna briefly explained the history of the problem and that it has been resolved.

Maturity of CD at South Valley Bank & Trust: Brief discussion followed on options for renewing the CD. Beverly made a motion to roll the funds over into a 6-month CD. Seconded by Dennis. **Motion carried unanimously.**

Annual Letter – Comments/Suggestions: The Board discussed and agreed on raising the rates for residential and non-residential by \$1.00 per EDU effective July 1, 2007. Donna will make sure this in the annual letter and will revise District resolution to reflect this increase. She was also directed to make sure we explain District and customer responsibility for tanks and lines. She will also include a “do’s and don’ts” section in the letter.

The Board also discussed pump frequency and the fact that some customers, mostly non-residential, are pumped much more frequently than we have scheduled. Discussed the possibility of setting a policy for the number of times the District will pump tanks making the customer responsibility for having the tank pumped above and beyond that number.

Dick brought up the issue of the number of tanks in new subdivisions. Beverly made a motion to allow one 2,000 gallon tank to be shared by two residences only if there are two inlets, one for each residence or 1,000 gallon tank per residence. Seconded by Denise. **Motion carried unanimously.** Denise made a motion to retrofit all tanks with two residences and one connection so each residence will have their own connection to the tank. Seconded by Beverly. **Motion carried unanimously.**

Donation to Little League of La Pine: Denise made a motion to donate \$100.00 to the La Pine Little League. Seconded by Beverly. **Motion carried unanimously.**

Purchase of Monthly On-Line Subscription to The Bulletin: Denise made a motion to purchase an on-line subscription to The Bulletin. Seconded by Beverly. **Motion carried unanimously.**

Ray Morehouse – Gopher Trapping: Beverly made a motion to increase the amount paid per gopher from \$1.50 to \$2.00 and to pay Mr. Morehouse for the 10 gophers he trapped last year but didn’t bill us for. Seconded by Denise. **Motion carried unanimously.**

**Correspondence List:** The correspondence list was reviewed.

**Delinquent Accounts:** Delinquent accounts were reviewed.

**Payment of Bills:** Beverly made a motion to pay all bills as presented. Seconded by Denise. **Motion carried unanimously.**

Meeting adjourned at 3:18 p.m.

Respectfully submitted by:

Donna Blatnik  
Office Administrator