

LA PINE SPECIAL SEWER DISTRICT



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MINUTES Board of Directors Meeting March 13, 2007

Those present were LSSD Board members Dennis Carter, Denise Ronek and Beverly Lawlor. Also present: Donna Blatnik – Office Administrator.

A quorum was established and Chairman Dennis Carter called the meeting to order at 1:41 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of the February 13, 2007 Board of Directors meeting and as presented. Seconded by Denise. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed. Donna reported she will begin provided graphs with next month's reports to show comparisons with the previous year.

Old Business:

BLM Land: Dennis signed the application to apply for the purchase of BLM land to accommodate expansion of the sewer system. Donna will forward to Dick, who will send to BLM.

City of La Pine Update/Office Supply Donation: The Board reviewed the list of additional office supplies needed by the city. Beverly made a motion to allow an additional \$50.00 toward the purchase of office supplies to the city. These funds will come from revenues from outside septage. Seconded by Denise. **Motion carried unanimously.**

Lee Land – La Pine Community Clinic: The Board asked Donna to send a letter to Lee Land explaining the District will not cover the cost of replacing the pumps in the tank at the clinic as they are not owned by the District.

New Business:

Vic's Tavern – Bill for Line Cleaning: Donna provided the Board with a copy of the invoice sent with Vic's Bar & Grill's sewer payment. The invoice states that the line was cleaned from the tank to the building. The Board instructed Donna to send a letter explaining District policy on responsibility for tank and lines. Dennis also asked she include a request for Vic's to install a grease trap. Dennis said

they were originally exempt from installing a grease trap in 1995, but should probably be required to install one now as their menu has changed.

Sale of Old Computers to Donna Blatnik (tower only) and Bernard Gonzalez (tower, monitor & keyboard): The Board agreed to allow Donna and Bernard to purchase the old computers for \$100.00 each.

Donation to La Pine Frontier Days Association: Since the District has donated to the La Pine Frontier Days Association in the past, Denise made a motion to donate \$100.00 this year. Seconded by Beverly. **Motion carried unanimously.**

Scott Perkins – OAWU Wastewater Operator of the Year: Donna reported that during the conference Scott attended this year in Sunriver, he was awarded the 2007 OAWU Wastewater Operator of the year. Brief discussion on running an ad in the Frontier and Newberry Eagle.

Coats for Utility Workers: Beverly made a motion to allow utility workers a \$150.00 allowance for purchase work coats. Seconded by Denise. **Motion carried unanimously.**

2007 Hay Crop Purchase – Limit on Amount per Customer: Donna reported that Scott wanted to know if the Board wanted to limit the amount of hay purchased by any one customer. The Board said no limit would be set.

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Denise made a motion to pay all bills as presented. Seconded by Beverly. **Motion carried unanimously.**

Meeting adjourned at 2:23 p.m.

Respectfully submitted by:

Donna Blatnik
Office Administrator