

L A P I N E S P E C I A L S E W E R D I S T R I C T



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MINUTES Board of Directors Meeting December 12, 2006

Those present were LSSD Board members Dennis Carter, Denise Ronek and Beverly Lawlor. Also present: Dick Nored, Kitty Shields, BarbeAnn Nelson-Dodson and Donna Blatnik – Office Administrator.

A quorum was established and Chairman Dennis Carter called the meeting to order at 2:02 p.m.

Minutes of previous meetings: Beverly made a motion to approve the minutes of the November 14, 2006 Board of Directors meeting and as presented. Seconded by Denise. **Motion carried unanimously.**

Operations Manager's Report:

No operations manager's report as Scott was unable to attend the meeting.

Financial Reports: Financial reports were reviewed.

Old Business:

La Pine Incorporation/District Status: BarbeAnn reported that the new city council was sworn in on December 11, 2006. She also reported that due to a small section that is part of the sewer district not being included in the city limits, there is a withdrawal process that the city must go through in order to absorb the sewer district. This also applies to the water district. As a result, both districts are still legal districts until the withdrawal process is complete. BarbeAnn stated her concerns that the city retains the District's current employees, as they would be difficult to replace. Kitty feels that would not be an issue. The Board agreed to send a letter to the city council asking them to allow the District to remain a special district until the end of our fiscal year June 30, 2007. Denise made a motion to prepare an agreement stating the District will cooperate with the city council. Seconded by Beverly. **Motion carried unanimously.** Barbe will act on the District's behalf when she presents the city with the letter from the water district. The Board also directed Donna to check with Pam Swires about transferring the District's loans with USDA RD to the city.

FY05-06 Audit: Dick reported that Davis-Bacon wages were paid on the job in question, with the exception of one position that paid less than state wages. Donna will forward this information on to the auditor.

New Business:

Construction Standards: Dick presented the Board with the standards he has prepared. Discussion followed on possibly changing how tanks are installed for subdivisions, allowing 1 tank per house instead of the current standard of having more than 1 house on each tank. Dick suggested adopting the standards as presented and make changes at a later date. Denise made a motion to adopt the standards as presented. Seconded by Beverly. **Motion carried unanimously.** Copies of standards will be sold for \$25.

Holiday Gift for Employees/Directors: Denise made a motion to purchase \$200.00 gift certificates for each employee from Fred Meyer. Seconded by Beverly. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Delinquent Accounts: Delinquent accounts were reviewed.

Payment of Bills: Denise made a motion to pay all bills as presented. Seconded by Beverly. **Motion carried unanimously.**

Meeting adjourned at 2:33 p.m.

Respectfully submitted by:

Donna Blatnik
Office Administrator