

# MINUTES

December 8, 2005  
BOARD MEETING

A quorum was established and the meeting was called to order at 1:00 pm by Chairman Dennis Carter. Board members in attendance were Dennis Carter, James Newton and Beverly Lawlor. Staff members in attendance were Andy Newton and Sherry Evertson.

James moved to approve the minutes of the November 10, 2005 Board Meeting. Beverly seconded. Motion carried unanimously.

Guests: James Holmdahl attended the meeting regarding his property on Wm Foss road. He is dividing the property into three lots and the County needs proof that there is sewer to the property line.

Andy said that when there was a house and shop on the property, Mr. Holmdahl requested he not have to pay for the shop as it was not being used for anything but personal use. EDU's were reduced per his request. Andy said that now that the house has been divided from the shop and sold, he feels that the shop should be hooked up to the sewer as it now stands alone and is being used as a commercial building.

Dennis told Mr. Holmdahl that the board will review his request and notify him of their answer.

Mr. Holmdahl left and the Board discussed his issues. The board decided that the issue of the letter for the County and the SDC and hookup on the shop should not be linked. We will issue the letter he needs for the County. We will also notify him in a separate letter that he is required to hook up the shop to the sewer and must pay an SDC in order to do so.

Operation Manager's report:

- The shop building is done. They are just working now on building shelving and work tables.
- Deschutes County sent a registered letter that we didn't have a permit for the old building and that the new building was permitted for an Ag building and that we weren't using it for that. Andy resolved it with Tom Anderson and Tom is to send a letter saying it is resolved.
- Andy is still trying to work with Sagebrush Trucking regarding the outstanding balance on hay.
- The high monitoring well has dropped from 36 to 17.
- We haven't started monitoring the new wells. Will wait until we receive a request to do so from DEQ and establishing a frequency for them.
- March will be the end of septage from McDonalds Septic.
- Everything from our pump station to Coach Road (up Reed and First) will be torn up with the construction of the intersection at Huntington and First. Andy

recommended that we should take that opportunity to upsize that section of line while the ground is torn up. The Board instructed Andy to have Richard Nored work on it.

Financial Reports:

Financial Reports were reviewed. We received our payment for delinquent accounts turned to the Deschutes County Tax Collector. Sherry said we received a letter from RUS and it reminded us that any agency that now qualifies to refinance using traditional financing is required to do so. Sherry sent the letter to Candi for her opinion. Depending on her answer, we may run it by our attorney also.

Old Business:

Andy and Dennis attended the La Pine Parks & Recreation District Board meeting to discuss landlord/tenant issues. We got no answers from the board, other than we may plow the parking lot. They will get back to us on whether or not they plan to continue to rent to us, then we can proceed with the terms of the rental agreement.

Delinquent accounts were reviewed.

Bills to be approved were read. James moved to approve the bills as presented. Beverly seconded. Motion carried unanimously.

Pay for employees when their "on call day off" falls on a holiday was discussed. It was determined by the board that the policy will be to pay double time and a half in such a situation. The board emphasized that it will apply to all employees and that no employee will be required to take the Monday following the holiday of in lieu of double time and a half pay.

There being no further business, the meeting adjourned at 3:10 pm.

Respectfully submitted,  
Sherry Evertson