

# MINUTES

May 13, 2004

## BOARD MEETING

A quorum was established and the meeting was called to order at 1:05 by Chairman Dennis Carter. Board members attending the meeting were Dennis Carter, James Newton and Beverly Lawlor. Staff members attending the meeting were Andy Newton and Sherry Evertson.

Beverly moved to approve the minutes of the April 8, 2004 Board Meeting, April 8, 2004 Budget Committee Meeting, April 14, 2004 Special Board meeting and April 22, 2004 Special Board Meeting as presented. James seconded. Motion carried unanimously.

Dennis called the Budget hearing to order. He asked for any comment, from board or public. There was none. Budget hearing adjourned.

Guests: Joel Gisler, developer of Huntington Meadows attended the meeting to ask the board once again to consider reimbursing him for at least some of his costs in installing a line down Anchor. He handed out an article photocopied from the Bend Bulletin saying the sewer district was borrowing money from the county from our expansion. He said he thought they had to pay it to us for expansion to accommodate the New Neighborhood. Andy explained that they have to pay for all lines in their development, just like he does. The loan is for expansion to the plant facility. No developer individually is having to pay for that. Joel said he would still like us to consider reimbursing him since we are benefiting from the people able to hook up along Anchor and the \$3,810 SDC we receive from them. Joel asked Andy to call him with the answer. The board discussed the issue after he left and determined that they will not change policy for his circumstance. They directed Sherry to send him a letter explaining why.

### Operation Manager's Report:

- Andy reported that the monitoring wells are installed and monitoring will begin today. He said the cost will total at least \$10,000. Samples will have to be drawn from all five wells at least once a month.

- The pump truck that was discussed last month is needed. Our Chevy pump truck has been getting overworked and is dying. Beverly moved to purchase the 1991 International pump truck with Massport pump. James seconded. Motion carried unanimously.
- Lagoon expansion has started. Andy is pleased with the company doing the work. The grant from EPA is a 27% match, meaning we would have to spend the whole project amount to receive the whole grant amount.
- The name of the New Neighborhood has been changed to Crescent Creek.
- Dick Nored has recommended that we charge \$30,000 for grant administration. Andy recommended that we give Sherry a \$1,000 per month raise during the period she will be doing the grant administration. Beverly moved to give Sherry a \$1,000 per month raise for 6 months for grant administration of the EPA grant. James seconded. Motion carried unanimously.
- Andy said he budgeted for a full time person for all of the next fiscal year. We need to decide now if we want to hire the person who has filled that position on a temporary basis, or advertise for the position. The board asked Andy if he is satisfied with the work of the temporary person. Andy said yes, he would like to hire him. He already has him trained and knows his work. Beverly moved to hire the temporary person as permanent beginning July 1<sup>st</sup>. James seconded. Motion carried unanimously.
- Andy said we have already done a couple of change orders to the expansion project. He said they have been his suggestions,
- Andy said the commercial development SDC's for the New Neighborhood were not expressly included in the loan payback arrangement. He asked the Board if they would like to use them for additional loan payments or not. The Board suggested we wait and see how things are going. We can always pay the loan off early.

#### Financial Reports:

Sherry discussed the financial reports with the Board.

#### Old Business:

Sherry said we have received all payments for last year's hay crop.

Sherry said Gordon Wanek called again regarding his request to be allowed to move his SDC credit's to any of his locations. He reminded her that the dentist in Aspen Alley is going to open up 4 more credits when he moves out. Gordon would like to be able to move the credits to Wickiup Junction. The board discussed it. They do not see a reason to change the ordinance for this situation. They directed Sherry to send a letter to Gordon telling him that the ordinance will not be changed.

Dennis said the Frontier Days is still waiting for an answer to our sponsorship of \$100. Beverly moved to give them \$100 for their fireworks fund. James seconded. Motion carried unanimously.

#### New Business

##### Non-Compliant Customers:

Ericksons Sentry Grocery has not responded to the letter we sent them about paying an SDC for the coffee hut they moved onto the property. Beverly moved to send them an invoice for the 10% penalty plus interest and explain the other consequences of non compliance. James seconded. Motion carried unanimously.

The Board said wait until the next meeting to deal with Neal Russell since he will be past his 30 days after notification then.

The draft annual customer letter was reviewed. Andy suggested changing it to reflect that the construction project has already started.

Correspondence was discussed.

Delinquent accounts were discussed.

Bills to be approved were reviewed. Beverly moved to approve the bills. James seconded. Motion carried unanimously.

There being no further business, the meeting adjourned at 3:15 pm.

Respectfully submitted,  
Sherry Evertson