

MINUTES
April 14, 2004
SPECIAL BOARD MEETING

A quorum was established and the meeting was called to order at 1:30 by Chairman Dennis Carter. Board members in attendance were Dennis Carter, James Newton and Beverly Lawlor. Staff members in attendance were Andy Newton and Sherry Evertson. Richard Nored also attended the meeting.

Resolution #04-2 Establishing Installation Oversight Fees was read. James moved to approve Resolution #04-2. Beverly seconded. Motion carried unanimously.

Our legal counsel's recommendations regarding the Agreement for Engineering Services were discussed. The board asked Dick to make several of the changes Ms. Connelly recommended. Dick will incorporate the requested changes and submit revised agreement to the Board for approval.

EPA grant administration was discussed. Andy said grant administration is something that is paid for separately. He recommended that Sherry do the grant administration and we can decide later how to spend the money. The Board agreed.

Sherry presented the letter from the Bend-La Pine School District's attorney Sharon Smith. The letter was sent along with a check for the SDC amount and requested that the late fees we imposed be waived. After discussion, the Board decided that in the interest of improving relations with the School District, the late fees be waived.

There being no further business, the meeting was adjourned at 1:45 pm.

Respectfully submitted,
Sherry Evertson