

MINUTES

February 12, 2004

BOARD MEETING

A quorum was established and the meeting was called to order at 1:05 pm by Chairman Dennis Carter. Board members in attendance were Dennis Carter, James Newton and Beverly Lawlor. Staff members in attendance were Andy Newton and Sherry Evertson.

Guests: No guests present

Operation Manager's Report:

Andy reported that we need to buy one more generator and the cost will be around \$15,000.

He reported that we are getting closer to an IGA with the County. One holdup is that the federal grant still has not come through. He said the board needs to consider whether they are willing to borrow the money from the County if it does not come through at all.

The County has loaned us two pickups to use indefinitely. We can use them as long as we want, just won't get title to them. Someday when we are done with them will need to return them to the County.

The County wants to use an area at our plant to stockpile gravel. In exchange, we can use the gravel when we need to. Beverly moved to let the County stockpile gravel at the sewer plant. James seconded. Motion carried unanimously.

Beverly moved to accept use of the pickups loaned to us by the County. James seconded. Motion carried unanimously.

Andy asked the Board if they wanted him to plan on a rate increase in drafting a budget for the next fiscal year. After discussion, the Board agreed that they want to avoid a rate increase for another year. Andy said he thinks we can make the budget work without one.

Andy said he got estimates on a 60' x 90' building from \$69,900 to \$92,000. Wants to know if we should proceed. Discussion followed.

James moved to proceed with getting proposals for construction of the building. Beverly seconded. Motion carried unanimously.

Correspondence between the Bend-La Pine School District's attorney and us, as well as our discussion of the issue with our attorney was addressed. Andy said it appears their time to challenge the SDC's is past, so they should be paying soon.

The policy for charging for copies of public records was discussed. James moved to adopt the policy on public record fees. Beverly seconded. Motion carried unanimously.

Resolution #03-8, establishing rates was read. Beverly moved to adopt the resolution. James seconded. Motion carried unanimously.

Old Business:

Establishing a start date for billing on new construction was discussed. Cannot link it to installation of water meter because there are developments that have their water meter installed before permits are even issued for construction.

James moved to start billing 3 months after SDC paid. Beverly seconded. James and Beverly voted for. Dennis voted against.

Correspondence from Shelter Cove asking to only be charged for one bathroom even though they are plumbing for five was discussed. The board instructed Sherry to send them a letter explaining "per design" and "storefront" policies, and tell them they will be charged accordingly.

Financial Reports were reviewed.

Delinquent accounts were reviewed.

Bills to be approved were reviewed. James moved to approve the bills as presented. Beverly seconded. Motion carried unanimously.

There being no further business, the meeting adjourned at 3:50 pm.

Respectfully submitted,
Sherry Evertson

